



December 15, 2020

Dear Family Member/Responsible Party,

I am reaching out to you because by now you have probably learned that COVID-19 vaccines will soon be ready for distribution to the healthcare workers and residents in long term care. We have long awaited this exciting news.

We understand that some of you may be concerned about the safety of these new vaccines, as they have been developed and tested far more quickly than those in the past. We want to assure you that the speed with which these vaccines were developed is not due to skipping important safety steps, but rather the result of focused, collaborative work performed by experts across the globe. Vaccines approved for use by the U.S. Food and Drug Administration have undergone the same level of rigorous testing for safety and efficacy as other vaccines and have been tested in tens of thousands of people, including older adults. Two independent advisory committees of experts from academic institutions also monitor vaccines to ensure their safety.

Most of the COVID-19 vaccines require two separate doses given about three or four weeks apart, depending on the vaccine. Participants of clinical trials have reported experiencing short-term side effects after being vaccinated, with more pronounced discomfort after the second dose. These possible side effects include headache, muscle pains, fatigue, chills, fever and pain at the injection site. Sometimes there is misunderstanding about the cause of these reactions, as you may have heard someone say a vaccine has "made them sick" or given them the disease that the vaccine was intended to prevent. We want to be clear that this is not the case. The COVID-19 vaccine cannot you give you a COVID-19 infection of disease. The vaccine works by helping the body create antibodies to fight off the virus. Feeling discomfort after getting the vaccine means that the vaccine is doing its job and your body is making antibodies.

We, along with thousands of other long term care facilities, are participating in a program with the Centers for Disease Control to help us most efficiently distribute these vaccines to our residents free of charge once they are available. We will keep you informed of this process as we move forward.

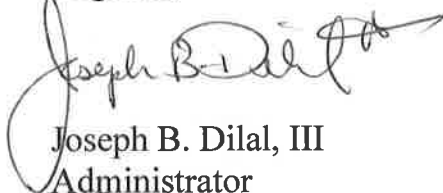
As we have been saying over the course of this difficult year, we are all in this together. Please know that the safety and wellbeing of our staff and residents have been and remain our top priority. We are confident that the worldwide, unprecedented scientific achievement of these COVID-19 vaccines will eventually enable to us enjoy life with our loved ones again.

Enclosed please find Walgreen's vaccine authorization form for your review. When you review the authorization, understand that Aaron Manor will fill out all sections. You only need to fill out section A-2.. When you have made your decision, we will need the signed and dated authorization back before we can administer the vaccine.

We are asking that all authorizations be returned to Aaron Manor by December 20th, 2020.

As always if you have questions or concerns, please contact your social worker.

Regards,



Joseph B. Dilal, III  
Administrator

Vaccine Administration Record (VAR)



Informed Consent for Vaccination in Long Term Care Facility (LTCF)

SECTION A-1 Please print clearly.

First name: Last name:

Date of birth: Age: Gender: Female Male Phone:

LTCF Name: Address:

City: State: ZIP code: Patient Email address:

I want to receive the following vaccination(s): COVID-19 Vaccination

SECTION A-2 I certify that I am: (a) the patient and at least 18 years of age; (b) the legal guardian of the patient; or (c) a person authorized to consent on behalf of the patient where the patient is not otherwise competent or unable to consent for themselves. Further, I hereby give my consent to Walgreens or Duane Reade and the licensed healthcare professional administering the vaccine, as applicable (each an "applicable Provider"), to administer the vaccine(s) I have requested above. I understand that it is not possible to predict all possible side effects or complications associated with receiving vaccine(s). I understand the risks and benefits associated with the above vaccine(s) and have received, read and/or had explained to me the EUA Fact Sheet on the vaccine(s) I have elected to receive. I also acknowledge that I have had a chance to ask questions and that such questions were answered to my satisfaction. Further, I acknowledge that I have been advised that the patient should remain near the vaccination location for observation for approximately 15 minutes after administration. On behalf of the patient, the patient's heirs and personal representatives, I hereby release and hold harmless each applicable Provider, its staff, agents, successors, divisions, affiliates, subsidiaries, officers, directors, contractors and employees from any and all liabilities or claims whether known or unknown arising out of, in connection with, or in any way related to the administration of the vaccine(s) listed above.

I acknowledge that: (a) I understand the purposes/benefits of my state's vaccination registry ("State Registry") and my state's health information exchange ("State HIE"); and (b) the applicable Provider may disclose my vaccination information to the State Registry, to the State HIE, or through the State HIE to the State Registry, or to any state or federal governmental agencies or authorities ("Government Agencies"), such as state, county, or local Departments of Health or the federal Department of Health and Human Services, the Center for Disease Control and Prevention, or their respective designees as may be required by law, for purposes of public health reporting, or to my healthcare providers enrolled in the State Registry and/or State HIE for purposes of care coordination. I acknowledge that, depending upon my state's law, I may prevent, by using a state-approved opt-out form or, as permitted by my state law, an opt-out form ("Opt-Out Form") furnished by the applicable Provider: (a) the disclosure of my vaccination information by the applicable Provider to the State HIE and/or State Registry; or (b) the State HIE and/or State Registry from sharing my vaccination information with any of my other healthcare providers enrolled in the State Registry and/or State HIE. The applicable Provider will, if my state permits, provide me with an Opt-Out Form. I understand that, depending on my state's law, I may need to specifically consent, and, to the extent required by my state's law, by signing below, I hereby do consent to the applicable Provider reporting my vaccination information to the Government Agencies, State HIE, or through the State HIE and/or State Registry to the entities and for the purposes described in this Informed Consent form. Unless I provide the applicable Provider with a signed Opt-Out Form, I understand that my consent will remain in effect until I withdraw my permission and that I may withdraw my consent by providing a completed Opt-Out Form to the applicable Provider and/or my State HIE, as applicable.

I understand that even if I do not consent or if I withdraw my consent, my state's laws or federal law may permit certain disclosures of my vaccination information to or through the State HIE or to Government Agencies as required or permitted by law. I further authorize the applicable Provider to: (a) release my medical or other information, including any communicable disease (including HIV), and mental health information, to, or through, the State HIE or Government Agencies to my healthcare professionals, Medicare, Medicaid, or other third-party payer as necessary to effectuate care or payment; (b) submit a claim to my insurer for the above requested items and services; and (c) request payment of authorized benefits be made on my behalf to the applicable Provider with respect to the above requested items and services. I further agree to be fully financially responsible for any cost-sharing amounts, including copays, coinsurance and deductibles, for the requested items and services, as well as for any requested items and services not covered by my insurance benefits. I understand that any payment for which I am financially responsible is due at the time of service or, if the applicable Provider invoices me after the time of service, upon receipt of such invoice. Walgreens may disclose your vaccination information from this visit for public health purposes and will send this information to the Medical Director or Administrator of the LTCF identified above. If you are an employee of the LTCF, Walgreens will send your vaccination information to your employer as required.

Print Name: Patient/Authorized Person signature: Date:

SECTION B-1 SCREENING QUESTIONS. The following questions will help us determine your eligibility to be vaccinated today.

- 1. Do you feel sick today? Yes No Don't know
2. Do you have any health conditions, such as heart disease, diabetes or asthma? Yes No Don't know
3. Do you have allergies to latex, medications, food or vaccines (examples: eggs, bovine protein, gelatin, gentamicin, polymyxin, neomycin, phenol, yeast or thimerosal)? Yes No Don't know
4. Have you ever had a reaction after receiving a vaccination, including fainting or feeling dizzy? Yes No Don't know
5. Have you ever had a seizure disorder for which you are on seizure medication(s), a brain disorder, Guillain-Barré syndrome (a condition that causes paralysis) or other nervous system problem? Yes No Don't know
6. For women: Are you pregnant or considering becoming pregnant in the next month? Yes No Don't know

**SECTION B-2** I certify that I am: (a) the patient and at least 18 years of age; (b) the legal guardian of the patient or representative of, or (c) a representative of the LTCF and, based upon clinical observation, have sufficient knowledge of the patient's condition to answer the Screening Questions. I also acknowledge that I have had a chance to ask questions and that such questions were answered to my satisfaction.

Patient/LTCF Representative: \_\_\_\_\_ Date: \_\_\_\_\_

**SECTION C INSURANCE – PATIENT TO COMPLETE IF APPLICABLE**

Please ensure to record BOTH pharmacy AND medical insurance information since there are multiple ways immunizations can be billed at Walgreens.

Non-Medicare:	Pharmacy Card	Medical Card
Insurance Plan/Plan ID:		
Member/Recipient ID #:		
RX BIN:		N/A
RX PCN:		N/A
Group Number:		

Medicare:	Medicare Part B
Medicare Number*:	

\*Medicare Claim Number for cards distributed earlier than 2018.

Is the patient the cardholder?  Yes  No

If no, please provide cardholders name, date of birth (MM/DD/YYYY) and relationship: \_\_\_\_\_

**SECTION D HEALTHCARE PROVIDER ONLY**

Complete **BEFORE** vaccine administration

- I have reviewed the **Patient Information** and **Screening Questions**. Initial here: \_\_\_\_\_
- I have verified that this is the **vaccine requested** by the patient. Initial here: \_\_\_\_\_
- This vaccine is appropriate for this patient based on the **Age Guidelines and Other Guidelines** provided by federal and/or state regulations and company policies. Initial here: \_\_\_\_\_
 

3a. Does this patient have a high-risk medical condition?  Yes  No  
If yes, please list medical condition(s): \_\_\_\_\_
- The **Vaccine NDC matches** the NDC on the bottom of this VAR form and the NDC on the patient leaflet. (Perform **3-way NDC match**.) Initial here: \_\_\_\_\_
- I have verified the **Expiration Date** is greater than today's date and have entered the **Lot # and Expiration Date** in the field below. Initial here: \_\_\_\_\_

**SECTION E Complete DURING the patient interaction**

- I confirm(ed) the patient's **Name, DOB and Requested Vaccine** and verified it matches the information on the VAR form. Initial here: \_\_\_\_\_
- I have reviewed the **Screening Questions** and answers. Initial here: \_\_\_\_\_
- I provided a **EUA Fact Sheet** to the patient or the LTCF representative. Initial here: \_\_\_\_\_

**SECTION F**

Complete **AFTER** vaccine administration

Vaccine	NDC	Manufacturer	Dosage	<input type="checkbox"/> Dose 1	Site of administration	EUA Fact Sheet published date
				<input type="checkbox"/> Dose 2		

Clinician's name (print): \_\_\_\_\_ Clinician's signature: \_\_\_\_\_ Title: \_\_\_\_\_

If applicable, intern/tech name (print): \_\_\_\_\_ Administration date: \_\_\_\_\_ Date EUA Fact Sheet given to patient: \_\_\_\_\_

COVID-19 VACCINE LOT# \_\_\_\_\_ COVID-19 VACCINE EXPIRATION DATE \_\_\_\_\_

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- Update the patient's record with any new allergy, health condition or primary care provider information.
- Enter vaccine lot #, expiration date and site of administration, then scan the VAR form into the patient's record.